

REPORTING INCIDENTS TO THE NEW YORK STATE DEPT. OF HEALTH
E- 004
DATE: 12/12/05

The Union Vale Fire District is committed to operating an ambulance service that is in compliance with all New York State Dept. of Health rules and regulations. Certain unusual incidents that occur in the course of providing ambulance service must be reported to the New York State Dept of Health area office by telephone no later than the next business day and in writing within 5 working days of the report or discovery of a reportable occurrence.

The reportable incidents are:

- a) A patient dies, is injured or otherwise harmed due to actions of commission or omission by a member of the fire district.
- b) An EMS vehicle operated by the Union Vale Fire District is involved in a motor vehicle crash in which a patient, member of the crew or other person is killed or injured to the extent requiring hospitalization or care by a physician.
- c) Any member of the Union Vale Fire District is killed or injured to the extent requiring hospitalization or care by a physician while on duty in an EMS capacity.
- d) Patient care equipment fails while in use, causing patient harm.
- e) It is alleged that any member has responded to an EMS incident or treated a patient while under the influence of alcohol or drugs.

The Chief of the Department and the Rescue Chief shall be notified of all reportable incidents. In their absence a Rescue Squad officer or other District Chief shall be notified. The Rescue Squad officer receiving the report shall make the notifications to the New York State Dept. of Health. A record of the incident and the notifications shall be given to the Chief, the Rescue Chief, and the Fire District. Written notifications to the NY State Dept. of Health shall be sent "RETURN RECEIPT REQUESTED" and the receipt shall be kept by the Fire District secretary.