

Pending Approval

Union Vale Fire District Board Meeting

JUNE 24, 2010 AT STATION 1, VERBANK, NY

ATTENDEES: Commissioners – Dan Richards, John DelBene, Sal Tagliamonte (left at 9:15 pm), Rich Giuliani, Tom Martell, Secretary/Treasurer-Sharon Herb, Chief – Bill Griffin, Asst Chief – Mike Erts, Rescue chief – Tom Murphy, FC President – Dan McMorris (arrived 7:43 pm, left at 9:00 pm), District Lawyer – Rod MacLeod and 2 from the public.

MEETING CALLED TO ORDER: Meeting opened at 7:37 pm with Salute to the Flag and a moment of silence for servicemen overseas and the firemen who have gone before us.

AGENDA: Motion by Tom Martell, second by John DelBene to approve the agenda as modified for the evening. Motion was unanimously approved 5-0.

APPROVAL OF MINUTES:

Motion by John DelBene, second by Tom Martell to approve the minutes from May 27, 2010 Board Meeting, and June 14, 2010 Workshop Meeting. Motion was unanimously approved 5-0.

PUBLIC COMMENT:

Carlos Mina – nice looking tanker truck.

CORRESPONDENCE:

- Misc. Magazines and Catalogs
- House Use Emails went out to Rich Giuliani for Fire Chief's House Use
- RBC Wealth management Portfolio Account Statement
- AFD of Dutchess County Meeting on June 22, 2010 at 7:30 pm at Hopewell Junction, NY
- MBIA Monthly Statement
- Hudson Valley Audio Visual Installation Proposal \$5655.75 – discussion with our financial constraints at this time may try to do ourselves if it comes in cheaper.
- Response to Mr. Wachenheimer letter on Agricultural Exemption – explaining that the current exemption doesn't really help the small local farmers but large property owners who farm/raise horses. This exemption forces the rest of the taxpayers to make up for the lost tax revenue.
- Letter from Town Board waiving fees for Planning and Zoning Board
- Letter from Bank of Millbrook about FDIC insurance for our deposit.
- Request for PCR from White and Williams, mailed response 6/10/10
- Monthly Market Review
- DC EMS County Mutual Aid Plan discussion – awful lot of pages saying we will help each other. Some inconsistencies in it; if there is a violation of the mutual aid plan the County Coordinator holds a hearing but they can't overrule the autonomy of the Board of Fire Commissioners – need to make sure we write a letter that notifies the County about this.

Motion by Tom Martell, second by Dan Richards approve the Mutual Aid Plan from Dutchess County EMS with an attached letter written by our attorney about the clarification on that if a Hearing is required for violations to the Plan that any decision from that Hearing is not binding because the District will not give away our rights to govern this district as we see fit. Motion was unanimously approved 5-0.

- Solicitations: T-Mobile; Garrison Fire Open House (9/30/2010); Pinsky (Law Books); Stevens112 (Ford Dealer)

TREASURER’S REPORT:

BILLS: The abstract was signed for \$ 250,715.60 (includes new tanker and new 67-1)

- Cash Flow handouts
- Checks still not cashed
 - 11411 10/21/2009 DC EMS Council Dues \$50
 - 11527 12/30/2009 UVRs Training Materials \$67
 - 11588 02/24/2010 UVRs Lights \$800
- Airgas Bill – still receiving bills
- Took care of audit request from Price Waterhouse for Grant EMW-2008-FO-04796. I emailed all the paperwork 6/8/2010, but was then told the email didn’t work. My contact at Price Waterhouse claimed he would forward my documents so I wouldn’t have to fax.
- Sam’s Club Bill – is not due until August 5, 2010 but for some reason the local Sam’s Club was convinced we were late. Haley Martell paid so she could check out (I believe June 21st), then a few days later Sal Tagliamonte had a similar problem. I recut the check so Sam’s Club only received \$140 and Tom Martell received \$35 of the membership fees. On June 25th (after the meeting), Sharon went to Sam’s Club and had our membership renewed with the approved check and had the end date of our membership reset to September 2011.
- Moving Bank Accounts for better interest - money has been moved to Bank of Millbrook.
- Turning Stone Conference will submit for refunds on all the cancellations told will lose 25% so should get back about \$200.
- Received check from East Clinton Fire Department for buying of current 67-1 vehicle. Will be deposited tomorrow.

• MAY 2010 TREASURER REPORT

BOM: General Checking:	Balance as of 4/30/10	\$8,983.78	
	Less Account Payable bills	(\$41,178.93)	
	Milton Alley have credit used	\$0.00	left in because need next month
	Deposit	\$245.72	ladder scrap/Sunoco overpay
	Balance as of 5/31/10	(\$31,949.43)	Xferred money on June 1st
BOM: General Savings:	Balance as of 4/30/10	\$500,428.10	
	Xferred from MBIA	\$48,000.00	
	Interest	\$215.84	
	Balance as of 5/31/10	\$548,643.94	
MBIA:General Savings	Balance as of 4/30/10	\$48,248.83	
	Interest	\$6.77	
	Xferred to BOM Savings	(\$48,000.00)	
	Balance as of 5/31/10	\$255.60	
MBIA:Acquisition Fund:	Balance as of 4/30/10	\$97,193.99	
	Interest	\$16.31	
	Balance as of 5/31/10	\$97,210.30	
MBIA: Repair Fund:	Balance as of 4/30/10	\$28,330.59	
	Interest	\$4.78	
	Balance as of 5/31/10	\$28,335.37	

MBIA: New Building Fund:	Balance as of 4/30/10	\$515.00
	Interest - none until rate goes up	\$0.00
	Balance as of 5/31/10	\$515.00
	Total Assets	\$643,010.78 End of Month

Motion by Tom Martell, second by Sal Tagliamonte to accept the Treasurer’s Report. Motion was unanimously approved 5-0.

CHIEF’S REPORT:

Chief – Bill Griffin

- New 67-1 has arrived, paperwork is filed (Title/Registration), is done stripped, console is secure
 - 67-13 Blitz Fire Nozzle is mounted on the back of the truck
 - 67-81 and 67-61 are parked outside in parking lot and key are in key box
 - 67-31 is not in service
 - 67-12 Blitz Fire Nozzle is mounted on back of truck
 - We had two member finish the Fire Police School this month, one still needs to finish the NIMS computer part.
 - Fire Police went to Dover and had a good time
 - Driver Training on new tanker will start soon
 - Officer meeting Monday night at 6 pm at Station 1
 - There will be Firefighter 1 Class this Summer, we have a couple members for it
 - Approached by members about putting lettering on driver side of tanker, get a price from KK
 - A-1 Communications tomorrow to get the Knox box installed on 67-1
 - UV Town Board approved allowing us to use UV67 Channel – discussion on radio channels
 - Work Detail Saturday Morning 9 am
 - Parade next Friday at Amenia 67-1, 67-8, 67-14, 67-31 probably be same for Millbrook. Patterson Parade July 30th. July 10th Parade, Millbrook has requested 71 to standby for them.
 - ID Cards Status – nothing new
 - Arson Checks – have 4 new members to file (Secretary has not done so yet). Sal also needs to be checked due to Fire Police rules; paperwork was put into his mailbox.
 - Equipment Return Status from members no longer active Bull; K. Eells; S. Schmoke;
 - Resignation: n/a
 - Leave of Absence: n/a
 - New Members: n/a
 - Training – First Monday of the Month will be District Drills; Third Monday of the Month will be Station Drills.
- 1) June 8th Fire Police Class only for people who have not taken 9 hour course at DC911
 - 2) Sept – Bail Out Training at 911 Center
 - 3) Oct 23rd Water Drill – location to be determine
 - 4) CPS – John DeAngilo Signs of Abuse – Winter Course

FIRE COMPANY’S REPORT:

President's Report – Dan McMorris

- Community Day –
- New Members:
 - 1) Ken Brown – physical (notified 5/10, scheduled 6/25); arson check (completed), outside of 2 mile limit but previously have given members from Holsapple an exception.
 - 2) Daniel Kane – physical (notified 6/23) ,arson check (not mailed), within 2 mile limit
 - 3) Joseph Cox – physical (notified 6/23), arson check (not mailed), within 2 mile limit
 - 4) Will Jordan – physical (notified 6/23), arson check (not mailed), within 2 mile limit
 - 5) Dave McMorris – currently social member wishes to return

Motion by Tom Martell, second by Dan Richards to reinstate Dave McMorris as an active member pending physical and arson check. Motion was unanimously approved 5-0.

- Discussion on signs on property, because people are coming on our property to do illegal activity so what does the Judge want the signs to say?
- Radio Reprogramming – Desktop issue, but can program radios with laptop.
- House Use:
 - 1) None
- Upcoming Events:
 - 1) July 24th Chicken Barbeque Takeout Station 1
 - 2) August 14th Flea Market Station 1
 - 3) August 15th Fire Company Picnic Tymor Park
 - 4) September 18th Penny Social Station 1

RESCUE SQUAD'S REPORT:

Rescue Chief – Tom Murphy

- EQUIPMENT:
 - 67-71 – okay
 - 67-72 – 1 leaf spring has been replaced, rear scene driver side bulb replaced, a/c was recharge, hasn't gone to Precision
 - 67-8 – had flat tire, has been repaired with plug, holding off to winter and take to innercity and just make sure it's on State Bid.
- PURCHASE REQUEST: nothing at this time
- ALS Intercept Issue– Discussed at workshop, still a problem with Medicare. Secretary is to contact Medicare and Legislators to see if we can resolve. Secretary will work on this next week.

Motion by Dan Richards, second by Tom Martell to purchase 3 Vertex Radios for EMS at \$195 each. Motion was unanimously approved 5-0.

COMMITTEE REPORTS:

- Station 1 – John DelBene, Sal Tagliamonte – Fire Extinguisher Inspection a few had to be changed a few other things like brackets. Someone keeps shutting off the alarm for the Septic.
- Station 2 – Dan Richards, Rich Giuliani – Union is still out.
- Check Review – John DelBene did the check review at the workshop
- Motorized equipment – Richard Giuliani – already discussed
- Purchasing – Rich Giuliani – already discussed
- Physicals – Sal Tagliamonte – nothing new
- Fire Advisory Board – John DelBene & Dan Richards – nothing new
- Long Range Planning – Tom Martell –
- Insurance – Tom Martell – Dan McMorris (Radio); Kris Roth (Pager), -nothing new
- Capital Project (Garage & Parking Lot) - John DelBene & Dan Richards – updated site plan from Bill Walsh, will get copies made and paperwork filed to Planning Board and Zoning Board.
- Explorer Liaison – John DelBene – possible new member

PHYSICALS:

- Outstanding physical – Greg Tepper, I missed him for physical night because I had him as Social because of his not taking OSHA but then he took OSHA and I missed moving him back as Active. I emailed him on April 27th and haven't heard anything. He has had multiple calls from the Chief and has not responded.
- Bill Griffin is exterior firefighter until he schedules Mask Fit Test
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Motion by Tom Martell, second by John DelBene to move Greg Tepper to Social Status because he has not had his physical taken and to limit his access to the building. Motion was unanimously approved 5-0.

LENS:

- Created ticket report starting with January 2010 per Board request

FIRE HOUSE SOFTWARE:

- Call Sheets – entered through 5/14. Green Sheets are posted.
- NFIR status – Sharon sent to State thru May 16th on May 21st.
- NFIR/PCR Entering Status – Tom Martell. Sharon needs Tom Computer
- Discussion on LOSAP credit for data entry for PCRs and Calls

OLD BUSINESS:

- Ambulance Corps Status – nothing new
- Training Requirements for Officers – for approval tonight

Motion by Tom Martell, second by Sal Tagliamonte to accept the Educational Requirements for Officers effective today with a modification to the date. Motion was unanimously approved 4-0 (Sal Tagliamonte had left). The below Requirements are officially part of Policy A-089 and that is where you will find it online.

EDUCATIONAL REQUIREMENTS FOR OFFICERS

The following courses or district approved equivalents are required to be appointed to the following positions:

Before becoming Second Lieutenant:

- 1) Must have three (3) years of fire experience in a Fire District
- 2) A) Firefighter I **OR**
 B) Basic Firefighter and Intermediate Firefighter and Hazardous Material First Responder Operations **OR**
 C) Firefighting essentials and Initial Fire Attack and Firefighter Safety & Survival and Fire Behavior Arson Awareness and Hazardous Material First Responder Operations
- 3) Basic Wildland Fire Suppression
- 4) CPR (must maintain certification)
- 5) NIMS 700
- 6) Apparatus Operator – Pump
- 7) Emergency Vehicle Operators Course

Before becoming First Lieutenant:

- 1) A) Must have four (4) years of fire experience in a Fire District with at least two (2) years in Union Vale
 B) Must be at least twenty-one (21) years old
- 2) Introduction to Fire Officer
- 3) Accident Victim Extrication Training
- 4) Firefighter II
- 5) Principles of Building Construction: Combustible

Before becoming Captain:

- 1) Must have fire (5) years of fire experience in a Fire District with at least two (2) years in Union Vale
- 2) Incident Safety Officer **OR** Health and Safety Officer
- 3) Fire Officer I
- 4) Live Fire Training (1A)
- 5) Conducting Live Fire Evolutions (1B)

Before becoming Assistant Chief:

- 1) Must have seven (7) years of fire experience in a Fire District with at least four (4) years in Union Vale
- 2) Legal Issues in the Volunteer Fire Service
- 3) Principles of Fire Investigation
- 4) Additional Incident Command Classes **OR** Tactical Classes **OR** Conferences

Before becoming Chief:

- 1) A) Must have nine (9) years of fire experience in a Fire District with at least six (6) years in Union Vale
 B) Must have been an Assistant Chief in Union Vale

After becoming Chief:

- 1) There is a term limit of five (5) years consecutive

- 2) Once you have lost an election or stepped down you must wait three (3) years and can only return as Assistant Chief

Before becoming Rescue Lieutenant:

- 1) A) Must have three (3) years of rescue experience in a Fire District or Rescue Squad with at least two (2) years in Union Vale Rescue Squad
B) Must be at least twenty-one (21) years old
- 2) Emergency Medical Technician (must maintain certification)
- 3) Scene Support Operations or equivalent like Firefighter I
- 4) Accident Victim Extrication Training
- 5) Hazardous Material Awareness & Operations
- 6) Emergency Vehicle Operators Course
- 7) NIMS 700

Before becoming Rescue Captain:

- 1) Must have five (5) years of rescue experience in a Fire District or Rescue Squad with at least two (2) years in Union Vale Rescue Squad
- 2) Incident Safety Officer **OR** Health and Safety Officer
- 3) Introduction to Fire Officer
- 4) REHAB Training

Before becoming Rescue Chief:

- 1) Must have seven (7) years of rescue experience in a Fire District or Rescue Squad with at least three (3) years in Union Vale Rescue Squad
- 2) Legal Issues in the Volunteer Fire Service
- 3) Fire Officer I

The Union Vale Fire District Board of Commissioners reserves the right to determine if an alternative class not conducted by New York State is an acceptable equivalent to the courses listed above. The District will make that decision based on the curriculum of the class.

Continuing Education is strongly recommended and we encourage all officers to go to training classes, conferences and seminars for the best interest of the department.

These requirements are to take effect in June 24, 2010. Current Officers will be grandfathered at their current level; if they wish to move to a different position they must meet the above requirements. It is recommended Company Officers follow the progression listed to complete the courses. The final decision for Chief Officers will be at the discretion of the Board of Fire Commissioners.

- Tanker Status – Dan Richards, Rich Giuliani, Tom Martell, and John DeIBene had mini meeting (with other members in attendance) and accepted the tanker on Monday night on June 22nd at approximately 8:30 pm. The Motion was unanimously approved 4-0.
- Vital Signs Conference have 3 rooms reserved. Have added Matt for 2 extra nights and EMT class. I need to know how many are going for registration (note cannot get registration money back).
- Bail Out Rope SOP – More complicated than Tom thought but he is still working on it, basic info in A-091. Have a good start need to document training, what we don't have is the rope isn't properly tagged so need to be replaced. Have a Scot option, attaches to airpak cost is about \$800 per pack, make Class 3 harness on turnout gear press system \$350 and the harness is \$190. Need to have our salesman come in and do some demos at September 13th Workshop.
- AV System – Quote in Communication Folder – on hold per earlier discussion
- Fire Extinguishers have been inspected, some repair work will be done.
- Zoning Board/Planning Board Paperwork – unfortunately we only filled out one set of paperwork so go before Zoning Board early July and Planning Board end of July (paperwork will be filed next week). Town of Union Vale has waived any standard fees, would only need to pay if a "specialist" is required.

➤ **NEW BUSINESS:**

- A007 Policy – added Tanker drivers 25 years old. Also modified moving violation consequences per Board discussion at Workshop. Few changes still needed per discussion.
- A-092 School Policy Draft –Discussion

Motion by Dan Richards, second by Tom Martell to approve policy A-092 School Policy. Motion was unanimously approved 4-0 (Sal Tagliamonte had left). Policy is below.

The Board of Fire Commissioners feel that education is extremely important.

For active members who are still in High School, the Board of Fire Commissioners do not want them leaving school to attend emergency calls.

For events that are planned, like Fire Safety Day, if they have parental permission and have the school's permission they may attend.

- New Fire Police –Skip Dickson hasn't finished, Sal Tagliamonte must be arson checked.
- Security Camera – Estimate is \$3,161 (4 cameras) O'Toole Security
 - DVR capable recording 8 cameras, camera supply for 8 cameras, and 8 cameras
 - Will have offsite review.
 Discussion on Security Cameras

Motion by Tom Martell, second by Dan Richards to purchase 5 cameras system with the 8 DVR Capable system; 4 cameras with DVR cost \$3161 plus 1 more camera at approximately \$400. Motion was unanimously approved 4-0 (Sal Tagliamonte had left)

- Plymovent for new truck. Can't just send a service guy will have to reinstall. Estimate is \$4051. So will have to do the work ourselves. Need to rent a scissor lift and buy a boot and install ourselves with some duct work.

Motion by Tom Martell, second by John DelBene to rent a scissor lift and buy appropriate parts and pieces up to \$500 to fix the Plymovent system for the Tanker. Motion was unanimously approved 4-0.

- Fire 2011 Turning Stone – we will try to get back to 4 rooms

EXECUTIVE SESSION: FOR PERSONNEL REASONS LEFT: 8:30 PM RETURN: 8:45 PM. NO ACTION TAKEN IN THE MEETING. IN ATTENDANCE: Rich Giuliani, Sal Tagliamonte, John DelBene, Dan Richards, Tom Martell, Rod MacLeod, Sharon Herb, Bill Griffin, Tom Murphy, Dan McMorris, Mike Ertz

No action taken in Executive

ADJOURNMENT: Motion by Dan Richards, second by John DelBene to adjourn at 10:20 pm. Motion was unanimously approved 4-0.

Respectfully Submitted, Sharon Herb, Secretary/Treasurer