

Pending Approval

Union Vale Fire District Board Meeting

MARCH 30, 2010 AT STATION 1, VERBANK, NY

ATTENDEES: Commissioners – Dan Richards, John DelBene, Sal Tagliamonte, Rich Giuliani, Secretary/Treasurer-Sharon Herb, Chief – Bill Griffin, Asst Chief – Roy Robertson, Rescue Chief -Tom Murphy and 3 from the public.

MEETING CALLED TO ORDER: Meeting opened at 7:35 pm with Salute to the Flag and a moment of silence for members who have gone before us and for the safety of our members and the troops overseas.

AGENDA: Motion by Dan Richards, second by John DelBene to approve the agenda as modified for the evening. Motion was unanimously approved 4-0.

APPROVAL OF MINUTES:

Motion by Dan Richards, second by Sal Tagliamonte to approve the minutes from February 25, 2010 Board Meeting. Motion was unanimously approved 4-0. (There was no workshop in March 2010).

PUBLIC COMMENT:

Kris Roth – would like to request the State not to plow into our parking lot. Board we need to flag the grate in the future which is a known problem.

CORRESPONDENCE:

- Misc. Magazines and Catalogs
- NYS Assoc of Fire Chiefs – received two gift certificates 1) \$35 off Registration/Dues – after discussion at workshop will use this to register Bill Griffin. 2) 1 free registration for Turning Stone – after discussion at workshop will request a credit back for this one.
- Meeting Notice from Association of Fire Districts of Dutchess County Tuesday March 23rd at 7:30 at Pleasant Valley. No speaker at this moment.
- Minutes from Jan 26th from Association of Fire Districts of Dutchess County
- Invitation to Mahopac Parade
- Faxed Linda Flanagan the Glass Repair for 67-61.
- FDM Annual Meeting Notice
- Notice from PNC Equipment Finance about addresses (our ambulance lease)
- MBIA February Statement
- Workers Comp Newsletter
- VFIS Insurance Renewal Package
- From Quilty Dwyer & Larkin annual Governmental Insurance Disclosure Statement
- Changes to Chase Account paperwork
- RBC Wealth Management February Portfolio Account Statement
- Investors Edge Newsletter
- RapidAccess Newsletter
- Fire District Affairs Newsletter
- Town Assessments for 2010
- New Fairfield Golf Tournament May 17, 2010 at Club at River Oaks
- Preventive Maintenance Program from Dutchess Overhead Doors

- Cyber Security Advisory
- FoxAir Maintenance Agreement on service – reviewed and do not wish to pursue at this time
- Received check for Rescue Squad from Westkaemper given to Tom Murphy.
Solicitations: Wausautile (Perimeter Security); Liberty Mutual (CD on Fire Safety); Infinity (2 way Radio Equipment); Cover-All (garage type structure); McNeil & Company (Insurance); FIT PRO (firefighting); GREEN STUFF (absorbent)

TREASURER’S REPORT:

BILLS: The abstract was signed for \$ 160,498.12.

- Received Reimbursement from FC for ring and plaque 2/18/2010. Deposit made 3/1/2010
- Received \$300,000 of \$777,113 of 2010 Tax Equity 2/19/2010. Deposit made 3/1/2010.
- Check 11411 –2010 DC EMS Council Dues \$50 Not been cashed mailed in October 2009
- Airgas Bill – still receiving bills
- AUD report to sent to State through EFS on 2/26/2010. Confirmed they received it by phone one 2/26/2010.
- External Audit – I have given Ted everything he has requested, I have some paperwork for Board to sign, and I have sent paperwork to lawyer, insurance and town to be completed and sent to Ted. The LOSAP Audit may not make our deadline of April 12th but have informed Ted of this possibility. Board signed necessary paperwork and it will be mailed in the next day or so.
- Received reimbursement from HVNCTA \$387.97 for food for Training. Check has been deposited.
- LOSAP Paperwork – mailed to PENFLEX 3/10/2010.
- Faxed Letter back to J. Ryan Bonding on US Tanker.
- Received CAD passwords as requested
- Purchase laptop for NFIR input, Tom has been using it. Submitted AU-11 for the sales tax to be refunded.
- Received final portion of tax equity check \$477,113, deposited 3/5/2010.
- Received insurance checks for 67-61 Back Glass Blowout \$244.64 and stolen AED \$1770.70 (minus \$100 deductible). Deposited 4/1/2010
- New phone purchased, added to account and given to Chief.
- Email from State Comptroller Office on not receiving our audits. I have been mailing them to a specific address per a phone conversation with the State Comptroller Office for several years. It has been discovered that this address was the wrong one and of course the original people did not keep them and have no record of them. Though I know I can find the certified mail cards if I go back through the files. I spoke with the Comptrollers’ Office and have the correct address and will take care of getting past copies to them. Mailed them 2008 Audit on 3/15/2010.
- Filled out Grant for AEDs, requested two per Tom Murphy. We missed the Sloper Grant deadline
- Volunteer Fire Assistance Grant – 15 plastic Indian Tanks= This is a 50/50 grant we must pay 50% of the cost from our budget. Sharon to fill out the grant.
- Requested the overage from Sunoco on 3/25/2010 in the amount of \$165.72. Also closed out the account.
- Not paying the Orkin Bill because it looks like they haven’t visited. Will confirm with them and will bring up at workshop since they have a problem coming every month. Chief mentioned that there was a slip at Station 2, so may have come today.
- Overpaid Milton Alley Agway \$88.30 because bill was charged to Visa Card and I paid it with the regular charges. So we have a credit at this time.
- Overpaid Tom Murphy for Automatic Starter at Best Buy by \$90. Misheard him over the phone. He has given me the check back tonight. I will cut him a new check in the correct amount.
- Cash Flow Sheet

Motion by Dan Richards, second by John DelBene to approve the Treasurers’ Report. Motion was unanimously approved 4-0.

• FEBRUARY 2010 REPORT

BOM: General Checking:	Balance as of 1/31/10	\$5,272.72	
	Less Account Payable bills	(\$143,950.12)	Chassis included

	Xfer from BOM Savings	\$139,050.00	
	Balance as of 2/28/10	\$372.60	
BOM: General Savings:	Balance as of 1/31/10	\$39,050.99	
	Xferred to BOM Checking	(\$139,050.00)	for Chassis and Feb bills
	Xfer from Acquisition Fund	\$100,000.00	
	Interest	\$12.56	
	Balance as of 2/28/10	\$13.55	
MBIA:General Savings	Balance as of 1/31/10	\$48,223.30	
	Interest	\$8.96	
	Balance as of 2/28/10	\$48,232.26	
MBIA:Acquisition Fund:	Balance as of 1/31/10	\$147,153.79	
	Xfer to BOM Savings	(\$100,000.00)	
	Interest	\$13.58	
	Balance as of 2/28/10	\$47,167.37	
MBIA: Repair Fund:	Balance as of 1/31/10	\$3,323.69	
	Interest	\$0.56	
	Balance as of 2/28/10	\$3,324.25	
MBIA: New Building Fund:	Balance as of 1/31/10	\$515.00	
	Interest - none until rate goes up	\$0.00	
	Balance as of 2/28/10	\$515.00	

CHIEF'S REPORT:

- 67-11 Primer Seals and Wheel Bearing Oil. K-12 Saw switch works intermittently
- 67-81 Shore Line Inside Compartment for Auto Charger Hot. Only Hot when truck check is going on.
- 67-1 Alternator and 2 new batteries replaced due to problem this weekend.
- Rest vehicles are good
- Two members took FF1 exam and passed Matt Ellsworth and Ray Santiago
- Went to Arlington Central School District Board Meeting about Fire Report, I will be having a meeting with them so that we can find the missing room for smoke detector that keeps going off.
- Ladder Test – List of repairs, only 1 ladder failed and it is out of service and will be scrapped.
- Call Sheets – Officers want front half at scene and the sign up sheet at the firehouse. Discussion ensued. Decision was to have officers fill out the front portion with details and mark the back for people at the scene. Will still have call sheets at the Stations for individuals to sign.
- Request for Proximity Gloves for Chimney Fire
- Arson Checks – Received the current one outstanding (Brown). They are taking more than the two weeks they promised but they aren't signing for them in a timely fashion. It is taking a week for them to receive the request from me.
- Equipment Return Status from members no longer active Bull; K. Eells; S. Schmoke;
- Turning Stone – would like to see Chief send at least 2 line officers/lieutenants for hands on training classes/seminars. District.

Motion by Sal Tagliamonte, second by Dan Richards to send two people to Turning Stone's Hands-On Training for up to \$3000. They would share a room and transportation. Food would also be covered. Motion was unanimously approved 4-0.

- Resignation:
 - Leave of Absence:
 - New Members: Tom Brown ready for approval
 - Training – First Monday of the Month will be District Drills; Third Monday of the Month will be Station Drills.
- 1) March 31st 7 pm Globe 1851 Seminar Union Vale St 1
 - 2) April 5th & 8th 7 pm Pawling 1 OSHA
 - 3) April 7th Seminar at Millbrook High School Door opens 6 pm
 - 4) May 13th & 18th 7 pm Wassaic OSHA
 - 5) April 19th & 20th 7 pm Hughsonville OSHA
 - 6) April 24th Live fire training – Outside only, Tanker shuttle and drafting drills. HVNCTA taking some of our equipment, Chief notification
 - 7) May 8th 8:30 am Hughsonville OSHA
 - 8) CPS – John DeAngilo Signs of Abuse – Winter Course

Motion by John DelBene, second by Sal Tagliamonte to send up to 25 members at \$15 each to the Millbrook High School Seminar by the NYS Association of Fire Chiefs. Motion was unanimously approved 4-0.

Motion by Dan Richards, second by Sal Tagliamonte to accept Tom Brown as an active member of the Union Vale Fire District. Motion was unanimously approved 4-0.

Motion by Sal Tagliamonte, second by John DelBene to purchase 2 pairs of Proximity Gloves at approximately \$145 per pair. Motion was unanimously approved 4-0.

FIRE COMPANY'S REPORT:

President's Report – Dan McMorris – by email with updates from Rich and Dan.

- The Spaghetti Dinner raised \$700 for the Piquet Family, good time was had by all
- Would like the Board of Commissioners to contact Cablevision and ask them to run cable to the FM receiver at Station 1. We have tried an amplified antenna with no luck. As of now we barely get 1 radio station. Sharon will call.
- Wrote the Community Day Committee and have not heard back. Dan is planning to attend the next meeting to verify all the information. A grant was submitted for some CO Detectors.
- Would like to tone out a work detail to prepare Memorial Park for Memorial Day. Would like to verify that the Board has no plans for plantings and/or clean up. We need to coordinate with Carlos. The local Girl Scout Daisy Troop has asked to be part of the spring clean up and maybe plant some flowers. Dan has some concerns with young children being out there helping without a fence. If the cones are in and the Board is okay with blocking the front of the park with cones in an attempt to warn motorists. **THIS REQUEST WAS NOT MADE BEFORE THE COMPANY.** This request came in after the meeting. I doubt the company would object, but would like the Board's approval since it is District Property.
- We have been having an issue with Underage drinking in the parking lot of Station 1. I have spoken with several Board members, as the FC President and as a police officer. Would like to have the Board draft a letter authorizing the State Police and the DC Sheriff's Office to make an arrest for trespassing if the previous violation is taking place (in email discussion he would prefer Rod to draft the letter). The main purpose for this is to show that the District has been informed of the problem and has taken additional steps to help curb and deter this problem from happening in the future. In the event that something serious happens with one of those kids drinking out there (fatal accident), you can be assured there would be a civil lawsuit. This would be an added step showing that the Board took additional steps to deter this problem. As a side note, all Troopers have been advised to check all vehicles and their occupants during the overnight. Anything suspicious or criminal found would result in me being notified. I will then contact a Board member and advise. Rich responded this is a serious issue that we need to send the letter

Motion by John DelBene, second by Dan Richards to ask Rod MacLeod to draft a letter to the NYS Police and the DC Sheriffs on this issue of underage drinking on our property. Motion was unanimously approved 4-0.

- Exercise Equipment has been repaired – Sharon received the bill and put in Lisette’s mailbox.
- New Members:
 - 1) No applications
- House Use:
 - 1) Joann Griffin, Fire Company, Craft Fair Fundraiser, April 10th 8 am – 4 pm, Station 1, no alcohol will be served.
 - 2) Fire Company, Blood Drive, April 26th 2 pm – 8 pm, Station 1, no alcohol will be served.
 - 3) Fire Company Fundraiser for Relay for Life, Pancake Breakfast, May 23rd 7 am – Noon, Station 1, no alcohol will be served
 - 4) Alice Dickson, DC Home Bureau, June 1st 9 am – 2 pm, Station 1, no alcohol will be served

Motion by John DelBene, second by Sal Tagliamonte to accept the following House Uses. Motion was unanimously approved 4-0.

- 1) Joann Griffin, Fire Company, Craft Fair Fundraiser, April 10th 8 am – 4 pm, Station 1, no alcohol will be served.
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- 3) Fire Company Fundraiser for Relay for Life, Pancake Breakfast, May 23rd 7 am – Noon, Station 1, no alcohol will be served
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RESCUE SQUAD’S REPORT:

Rescue Chief – Tom Murphy

- Purchased the Remote Starter but it is not installed yet
- Tom Martell is working on a template for calls so don’t really need to use the old reports anymore.
- 67-71 no complaints
- 67-72 is listing to driver side about 2 inches need to take to MacDonald in Newburgh. These are repairs so don’t need Board permission just need to make sure the Board knows about it. Also will ask Doug , at Precision, to look at door to see if it’s a structural problem.
- Vital Signs is in NYC in August. Rooms are \$165 @ Sheraton, last year \$200 for conference

Motion by John DelBene, second by Dan Richards to send up to 4 people not to exceed \$3000 to the Vital Signs conference in NYC. Sharon will try to book rooms at the Conference Site. Motion was unanimously approved 4-0.

STANDING COMMITTEES:

- Station 1 – John DelBene, Sal Tagliamonte – Parking lot talking about cleaning up. Asked for quote from L&L and it was \$320 for straightening up the parking lot. Stockade fence has been blown down in multiple spots. Have two old quotes from last year, asked them to update their quotes. Need to get the Beacon girls back for painting. Have been changing locks, switches/switchplates and door knobs. Exercise equipment works fine.
- Station 2 – Dan Richards, Rich Giuliani – light has been fixed at Station 2, issue with lights upstairs and which switch it uses. Locks have been changed down there and the sticky door has been fixed. Furnace had a leak, Taylor came out and fixed it.
- Check Review – Tom Martell did on March 2010
- Motorized equipment – Richard Giuliani – 13 needs to go for tires need a CDL Driver to drive in CT.
- Purchasing – new Chief’s car is on order and due on or around May 1st. Will have all the lights. Roy needs to install the cabinets, K&K needs to letter it. Take the two radios and the scanner out of the current Chief vehicle and then ship them up to Rochester to install them in the new Chief vehicle. If the current 67-1 hasn’t been sold will use the current equipment otherwise will buy new. Hope to have the shirts by the workshop.
- Physicals – Sal Tagliamonte – received 2
- Fire Advisory Board – John DelBene & Dan Richards – nothing new
- Long Range Planning – Tom Martell – nothing new
- Insurance – Tom Martell -- nothing new

- Capital Project (TBD) - John DelBene & Dan Richards – looking at two projects for this year, 1) for setting a new parking lot at Station 2. 2) Also what to do with 81 once we get the tanker possibly putting a building in the parking lot to house it. Discussion ensued.
- Explorer Liaison – John DelBene – Things are going slow, seem to have lost a lot of interest. Two different weekends listed for Montour for the summer.

PHYSICALS:

- Physical Night is April 14th.
- Letters went out on 3/30/2010

LENS:

- Unsuspended

FIRE HOUSE SOFTWARE:

- Call Sheets – entered thru Feb 21st. New call sheets have been created/copied and given to Chief.
- NFIR status to State – Sharon sent to State through 2/21/2010 on 2/25/2010 and resent 2008.
- NFIR/PCR status – Tom Martell

OLD BUSINESS:

- Ambulance Corps Status – no news
- 2008-2009 FEMA Grant Generator Status – I emailed Nate Gallen with my concerns about the reports and not being able to modified it. He said don't worry about it and that it wouldn't affect our future grants.
- 2009-2010 FEMA Grant – Request for Holmatro Upgrade, grants have stalled
- 2010-2011 FEMA Grant – No guidelines yet.
- Training Requirements for Officers – next officers meeting.
- Submitted paperwork for New Chief's Vehicle.
- US Smokeless Tobacco applied for an ATV/Off Road Vehicle on 1/14/2010. It was an online application that had a January deadline.
- FFCF applied 3/3/2010 for \$7000 in CO Detectors for Community Day
- Sent to Dinn Brothers the updates for the plaques

NEW BUSINESS:

- April 12th Workshop the Accountant will give the audit report.
- Peace Officer Paperwork mailed to state 3/30/2010.
- Tim & Mike Murphy Permanent Mutual Aid
- CDs for money try to increase our money – Sharon will look into this
- Tanker Back Stop Work Order Change, price is going up for every few weeks we wait. Also discussed Scot Packs.
- Discussion on “test” radio that was purchased to see how well it works; Chief will see if Ladies Auxiliary will help buy some.

Motion by Dan Richards, second by John DelBene to make Tim Murphy and Michael Murphy permanent Mutual Aid. Motion was approved 3-0 (Sal was out of the room for a short period.)

Motion by John DelBene, second by Sal Tagliamonte to place a change order on our Tanker for Rear Backup System at \$4528 and 2 compartments at \$1035 for both. Motion was unanimously approved 4-0.

EXECUTIVE SESSION: FOR PERSONNEL REASONS LEFT: 10:10 PM RETURN: 11:00 PM. NO ACTION TAKEN.

ADJOURNMENT: Motion by John DelBene, second by Sal Tagliamonte to adjourn at 11:00 pm. Motion was unanimously approved 4-0.

Respectfully Submitted, Sharon Herb, Secretary/Treasurer