

Pending Approval

Union Vale Fire District Board Meeting

FEBRUARY 25, 2010 AT STATION 1, VERBANK, NY

ATTENDEES: Commissioners – Dan Richards, John DelBene, Sal Tagliamonte, Tom Martell, Rich Giuliani, Secretary/Treasurer-Sharon Herb, Chief – Bill Griffin, District Lawyer – Rod MacLeod, Asst Chiefs – Roy Robertson and Mike Erts, Fire Company President – Dan McMorris and 2 from the public.

MEETING CALLED TO ORDER: Meeting opened at 7:40 pm with Salute to the Flag and a moment of silence for members who have passed on.

AGENDA: Motion by Tom Martell, second by John DelBene to approve the agenda as modified for the evening. Motion was unanimously approved 5-0.

APPROVAL OF MINUTES:

Motion by Tom Martell, second by John DelBene to approve the minutes from January 26, 2010 Board Meeting, February 8, 2010 Workshop--(Modified Feb 8th to show the amount the Board is paying from Fund Balance for new vehicle is \$30,000 with the rest coming from the Chief's Fund Line), and February 19, 2010 Special Board Meeting (see below) Motion was unanimously approved 5-0.

SPECIAL MEETING: February 19, 2010 (5:35 pm to 5:36 pm) ---MOTION by Sal Tagliamonte, second by John DelBene to appoint Roy Robertson as 1st Assistant Chief. Motion was unanimously approved. (In attendance: Rich Giuliani, Sal Tagliamonte, John DelBene, Bill Griffin, Sharon Herb)

PUBLIC COMMENT:

Carlos Mina – heard that the Board is considering term limits for Chiefs and he believes it is a good idea. Rich responded that the Board is looking into this and five years seems to be the common number. The Board hopes to group with the policy on training which is being worked on now.

CORRESPONDENCE:

- Misc. Magazines and Catalogs
- Emailed House Use Letters on 1/31/2010 to Fusileers (Dan McMorris), Joann Griffin (Spaghetti Fundraiser), and Dan McMorris (Party)
- RBC Wealth Management Portfolio Account Statement for January
- RBC Account Tax Statements
- Letter from Association of Fire Districts of the State of NY explaining how the elections will be run differently.
- From RBC Wealth management requesting an introduction to other fire companies.
- Letter from Rich Giuliani to 911 Center aboutTranscare's service at The Fountains
- MBIA January 2010 Bank Statements
- MBIA Economic Commentary Newsletter for January
- Quote from Mailing Works for PCRs For 1000 \$778.93, for 2500 \$959.62. Tom informed us that the State has PCRs now so we no longer have to have them made.
- Seminar march 13, 2010 NYC on Fire Ground Injury & Deaths
- NYCLASS Board of Governors Election Winners
- Quote from Philips for Heartstart Defibrillator

- Letter from Rescue Chief Tom Murphy about discussion with the Fountains response times and 24/7 EMT service.
- Quote on Vertex Radios
- Union Vale Community Day to be held June 6th at Tymor, asking if anyone has request such as location. Deadline for request is April 28th. Dan McMorris mentioned that they would like to do something with CO Detectors, Fire Extinguishers. The letter was given to Dan and Sharon will look into Grants for CO Detectors.
- Letter from LaGrange Fire District thanking Union Vale for their assistance at Emans Road Fire. The letter was read out loud.
- From State Comptroller, Teleconference on Travel Procedures and Updates on Consolidation on March 10, 2010 6:15 pm Cancelled due to technical difficulties
Solicitations: Hoshizaki Northeastern Distribution Center (Ice machines); GE Pickering (EMS Equipment); Firematic Supply Company (Pierce Manufacturing); Kinsley Power Systems (Service Generators); Van Bortel Ford; Access Solutions (Physicals)

TREASURER'S REPORT:

BILLS: The abstract was signed for \$ 143,950.12. There was a duplicate of a MES bill which the secretary needs to correct. Voucher numbers 2010-030 and 2010-038 for Adapter/Batteries at a cost of \$336.16.

- Received Reimbursement from FC for ring and plaque 2/18/2010. Deposit will be mailed with checks.
- Received \$300,000 of \$777,113 of 2010 Tax Equity 2/19/2010. Deposit will be mailed with checks.
- Check 11411 –2010 DC EMS Council Dues \$50 Not been cashed mailed in October 2009
- Airgas Bill – still receiving bills
- Disconnected the Aircard for the laptop on 2/5/2010
- Received 2 commissioner Wright Cards, handed out to Rich and Dan at workshop.
- AUD report to State through EFS – Completed, need Board approval and then will send to them tomorrow the 26th to meet the end of the month deadline.

Motion by Tom Martell, second by Dan Richards to send the AUD report to the State. Motion was unanimously approved 5-0.

- External Audit haven't heard back from Ted on our date yet
- Need Reimbursements from HVNCTA \$387.97 – 4 items for Food, copies to give to Rich to reapply Received today
- Requested Certificates of Liability from Linda Flanagan for March 20 and April 24 Trainings at West Dover Road, Pawling, NY on 2/7/2010 through email. Believe they have all the information needed. Haven't received an official copy yet but they were going to email straight to the lady in charge.
- LOSAP Paperwork – Got Signatures but Mary Jean didn't show, so still need her signature.
- Letter from J. Ryan Bonding on US Tanker – Filled out at meeting, will be faxed.
- Gas Refund Paperwork mailed 2/22/2010 – if I made no mistakes should get back \$1424.78 in gas taxes for Jan 2009 to Jan 2010. Using Wright Express I will not have to do this in the future because they remove the taxes from our bills. Sal mention a concern about Gas cards being used by Board, it was about not documenting the mileage correctly not about misusing the cards.
- Requested Key Fobs from O'Toole's, ordered 12 of them without approval (I actually found I had some more so I have a total of 20 now).

Motion by Tom Martell, second by John DelBene to approve the purchase of 12 key fobs. Motion was unanimously approved 5-0.

- CAD Paperwork filled in and faxed to DC911
- Purchased Panasonic CF-52 from RapidAccess (official site) per Rich for \$86. Since we have received the one back from the prior Chief do you want me to mail back the one I ordered or keep as an extra? The Board would like to try and return it, if there is an issue then we will keep it.

- Purchase laptop ASUS/Dell – I confirmed that Firehouse Software will work on Windows 7 as long as it is Premium Edition. Brought some research.

Motion by Dan Richards, second by Sal Tagliamonte to purchase for \$499.99 the ASUS laptop for the entering of NFIRS. The Motion was unanimously approved 5-0.

Motion by John DelBene, second by Sal Tagliamonte to surplus the old Lenova Thinkpad computer and see if Paul Herb can find a use for the parts since he's put a lot of time into keeping it working. Motion was unanimously approved 5-0.

- UPDATED DECEMBER 2009 REPORT

BOM: General Checking:	Balance as of 11/30/09	(\$19,076.43)	
	Less Account Payable bills	(\$30,537.31)	
	Deposit 12/21/2009	\$1,542.78	Reimbursement from RS&FC
	Deposit 12/2/2009	\$940.49	Insurance(toughbook)&HVNCTA
	Xfer from BOM Savings	\$52,000.00	
	Balance as of 12/21/09	\$4,869.53	
	Less Account Payable bills	(\$14,744.45)	end of year
	Balance as of 12/31/09	(\$9,874.92)	
BOM: General Savings:	Balance as of 11/30/09	\$175,940.54	
	Xferred to BOM Checking	(\$52,000.00)	for Nov and Dec Bills
	Interest	\$61.28	
	Balance as of 12/31/09	\$124,001.82	
MBIA:General Savings	Balance as of 11/30/09	\$48,202.67	
	Interest	\$10.28	
	Balance as of 12/31/09	\$48,212.95	
MBIA:Acquisition Fund:	Balance as of 11/30/09	\$147,090.93	
	Interest	\$31.39	
	Balance as of 12/31/09	\$147,122.32	
MBIA: Repair Fund:	Balance as of 11/30/09	\$3,322.44	
	Interest	\$0.63	
	Balance as of 12/31/09	\$3,323.07	
MBIA: New Building Fund:	Balance as of 11/30/09	\$515.00	
	Interest - none until rate goes up	\$0.00	
	Balance as of 12/31/09	\$515.00	
	Total Assets	\$328,044.69	End of Month

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- JANUARY 2010 REPORT

BOM: General Checking:	Balance as of 12/31/09	(\$9,874.92)
	Less Account Payable bills	(\$69,852.36)
	Xfer from BOM Savings	\$85,000.00
	Balance as of 1/31/10	\$5,272.72

BOM: General Savings:	Balance as of 12/31/09	\$124,001.82	
	Xferred to BOM Checking	(\$85,000.00)	for Dec/Jan bills
	Interest	\$49.17	
	Balance as of 1/31/10	\$39,050.99	
MBIA:General Savings	Balance as of 12/31/09	\$48,212.95	
	Interest	\$10.35	
	Balance as of 1/31/10	\$48,223.30	
MBIA:Acquisition Fund:	Balance as of 12/31/09	\$147,122.32	
	Interest	\$31.47	
	Balance as of 1/31/10	\$147,153.79	
MBIA: Repair Fund:	Balance as of 12/31/09	\$3,323.07	
	Interest	\$0.62	
	Balance as of 1/31/10	\$3,323.69	
MBIA: New Building Fund:	Balance as of 12/31/09	\$515.00	
	Interest - none until rate goes up	\$0.00	
	Balance as of 1/31/10	\$515.00	
	Total Assets	\$243,539.49	End of Month

Motion by Tom Martell, second by John DeIBene to accept the Treasurers report. Motion was unanimously approved 5-0.

CHIEF'S REPORT:

- 67-11 Good
- 67-13 Needs new back tire
- 67-81 Compartment lights not working
- 67-61 Good
- 67-51 Compartment Light Left Rear side is out, Brake Fluid need s to be change
- 67-14 Good Wiper Blade – Done
- 67-12 GPS not working, Relief Valve not working right, Wiper Blade Done
- 67-62 Good wiper blade done
- 67-1 Wiper blade, tires, oil change all done
- Appointment of Al Berti as Training Officer
- Talking to a few people about being Safety Officers
- 3 people signed up for Expo at Middletown
- Haven't gotten to Fountains to check wire they were talking about.
- Arson Checks – Received back 3 –we have finished the last 3 years outstanding ones. Sharon sent in 1 potential member (Van DeBogart) on 2/3/2010 (as of 2/22/2010 haven't heard back). Sharon sent in 1 potential member (Brown) on 2/22/2010 – he filled out at workshop, my fault didn't get sent in a timely fashion (jury duty, snow days, holidays, etc).
- Inventory of what is on the vehicles – hardcopy given to Secretary
- Inventory of what each person has – hardcopy given to Secretary to put in their folders
- Where are we with pagers from Rich – Two are out for repair. Chief would like to buy five pagers @ \$395 each. Have to retire Min II and Min II so numbers are dropping. Tom Murphy says he doesn't have any either so Dan would like to get some for them.

Motion by Tom Martell, second by Dan Richards to purchase 8 Pagers (3 from Rescue Equipment Line Item, 5 from Firematic Equipment Line Item) at \$395 each. Motion was unanimously approved 5-0.

- Discussion on getting some “disposable” cones to drop at down wire scenes.

Motion by Tom Martell, second by Dan Richards to purchase 30 cones at the cheapest price. Motion was unanimously approved 5-0.

- Equipment Return Status from members no longer active Casucci (radio & pager); Spaeth Jr. (portable and pager); Bull; D. Schmoke (radios, LED, Siren, Badges, Paperwork); K. Eells; S. Schmoke;
- Resignation:
- Leave of Absence:
- New Members:
- Training
 - 1) March 1st, 2nd, 3rd, 4th 6am – 8 am New Hackensack OSHA
 - 2) March 5th, 6th Ice Water Rescue Drill 7 pm on Friday UV St 1, 8am on Sat (but must attend Friday)
 - 3) March 9th & 10th 7 pm Dover 1 OSHA
 - 4) March 20th Search and Rescue/Ladder Drills – No Live Fire
 - 5) March 22nd & 24th 7 pm Union Vale St 1 OSHA
 - 6) March 31st 7 pm Globe 1851 Seminar Union Vale St 1
 - 7) April 5th & 8th 7 pm Pawling 1 OSHA
 - 8) April 11th & 13th 7 pm Wassaic OSHA
 - 9) April 19th & 20th 7 pm Hughsonville OSHA
 - 10) April 24th Live fire training – Outside only, Tanker shuttle and drafting drills
 - 11) May 8th 8:30 am Hughsonville OSHA
 - 12) Live Burn at Fountains – Probably Monday Night Drill
 - 13) CPS – John DeAngilo Signs of Abuse – Winter Course

FIRE COMPANY’S REPORT:

President's Report – Dan McMorris

- Spaghetti Dinner this weekend for the Piquet Family
- The Fire Company would like to have Membership Drive on Community Day
- Any Training they want in the Newsletter need to just send an email to the President
- New Members:
 - 1) Thomas Brown – reported to Secretary: physical (done), arson check (mailed 2/22), UVFD Paperwork (done), not Town resident but within 2 miles.
- House Use:
 - 1) Barb Tagliamonte, UVFD Auxiliary, Senior Citizen Xmas Party, Friday Dec 3rd 7 pm – 9 pm and Saturday Dec 4th all day for prep, dinner, and cleanup. No alcohol will be served
 - 2) Barb Tagliamonte, UVFD Auxiliary, Ham Supper, Friday April 30th 7 pm -9 pm and Saturday May 1st all day for prep, dinner, and cleanup. No alcohol will be served.

Motion by John DelBene, second by Tom Martell to accept the House Use for the Senior Citizen Dinner on Friday Dec 3rd and Saturday Sept 4th. No alcohol will be served. Motion was unanimously approved 5-0.

Motion by John DelBene, second by Tom Martell to accept the House Use for the Ham Supper on Friday April 30th and Saturday May 1st. No alcohol will be served. Motion was unanimously approved 5-0.

RESCUE SQUAD’S REPORT:

Rescue Chief – Tom Murphy not in attendance

- Got the Remote Starter

3/15/2010

- Tom Martell is working on a template so don't really need to use these numbers anymore

	67 - 8 JAN	67 - 8 YTD	67 - 71 JAN	67 - 71 YTD	67 - 72 JAN	67 - 72 YTD	67 - 79 JAN	67 - 79 YTD	TC OFF HRS JAN	TC OFF HRS YTD
DISPATCH										
Weekend	0	0	9	9	2	2	0	0	0	0
M - F Day	0	0	2	2	0	0	12	12	0	0
M -F Evening	0	0	9	9	1	1	0	0	1	1
TOTAL DISPATCHES	0	0	20	20	3	3	12	12	1	1
LOCATION										
Town										
Station 1	0	0	13	13	0	0	2	2	0	0
Station 2	0	0	4	4	3	3	4	4	0	0
Fountains	0	0	3	3	0	0	6	6	1	1
Schools	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	1	1	0	0	0	0	0	0
DISPOSITION (#PCR's)										
Transport ALS	0	0	10	10	0	0	8	8	1	1
Transport BLS	0	0	7	7	1	1	0	0	0	0
RMA	0	0	3	3	4	4	2	2	0	0
No Patient Contact	0	0	1	1	0	0	1	1	0	0
Standby	0	0	2	2	0	0	0	0	0	0
Other Unit Transported	0	0	0	0	0	0	0	0	0	0
Call Cancelled	0	0	0	0	0	0	1	1	0	0
Other	0	0	0	0	0	0	0	0	0	0
TOTAL PCR'S WRITTEN	0	0	23	23	5	5	12	12	1	1

STANDING COMMITTEES:

- Station 1 – John DelBene, Sal Tagliamonte – we didn't identify where the catch basins are so the plowing isn't being done correctly. Need to mark for future.
- Station 2 – Dan Richards, Rich Giuliani – Plow guy backed into the building to avoid the car that parked at the Station. Paint will be repaired in the Spring time. New thermostats and closers need to be put in.
- Check Review – Tom Martell did on February 18, 2010
- Motorized equipment – Richard Giuliani – already discussed
- Purchasing – 2009-2010 FEMA grants are coming out slow – 2 awards in Dutchess County.
- Physicals – Sal Tagliamonte – 3 physical reports
- Fire Advisory Board – John DelBene & Dan Richards – nothing new
- Long Range Planning – Tom Martell – nothing new
- Insurance – Tom Martell -- AED submit claim
- Capital Project (TBD) - John DelBene & Dan Richards – nothing new
- Explorer Liaison – John DelBene – quiet but well.

PHYSICALS:

3/15/2010

- Physical Night is April 14th.
- Have List of members for Random Drug Testing for 2010

LENS:

- Pending Suspension

FIRE HOUSE SOFTWARE:

- Call Sheets – entered thru Dec. 31st; All reports are online including new LOSAP Paperwork report. Officially posted 1/21/2010.
- NFIR status to State – Sharon sent to State through 12/31/2009. Received a letter about some of them being wrong/invalid. Letter was given to Tom. Tom corrected 2008. Sharon needs to resend to State
- NFIR/PCR status – Tom Martell has done thru 2/25
- Tom has created a couple of reports – January had 2 building fires, 14 79 calls (8 afterhours calls) 16 ambulance calls 3 auto accident 1 auto without injury, 2 power lines, 1 flooding, 1 animal problem, 3 relocate, 1 good intent call, 4 AFA. Also a rescue squad report, vehicle response report, DOH requirement report

OLD BUSINESS:

- Ambulance Corps Status – Rod spoke with Judge Sproat, she was thinking of issuing an order to hold an annual meeting. Rod mentioned this isn't going to solve the issue because they think the four of them are the Corps, so Rod mention we need to request the documents. So she suggested Rod draft a document for her approval. So this is what Rod is doing now.
- A letter was sent to Rich about Fire Districts billing insurance companies to recoup cost. This is not true in NY State, Cities can but Fire District is govern by town statute and can't. Rod will respond to the email that was given to Rich so that he can respond directly to the letter writer.
- 2008-2009 FEMA Grant Generator Status – Had problem submitting the Closeout, says we owe all the money back. They are having issues telling me to keep checking but didn't really answer my concerns about re-opening the account and our deadline issue. Have until 2/26/2010 to finish correctly. As of 2/25/2010 system is stilled screwed up. Schreck downloaded some information from our Generator and a glitch was found in the computer program that they use, so new programs were sent and installed.
- 2009-2010 FEMA Grant – Request for Holmatro Upgrade – no news
- 2010-2011 FEMA Grant – No guidelines yet
- Training Requirements for Officers – The Chief is reviewing

NEW BUSINESS:

- Grants – Sharon applied to US Smokeless Tobacco for an ATV/Off Road Vehicle on 1/14/2010. It was an online application that had a January deadline. Other Grants were discussed at the Workshop.
- Ordered for Commissioners and Chief Officers an order for a work shirt and 2 golf shirts (dark blue and grey).
- March meeting – Rich is busy on 3/25, request for the meeting to be moved.

Motion by Dan Richards, second by John DelBene to move the March 25 meeting to March 30 at Station 1 at 7:30 pm. Motion was unanimously approved 5-0.

- Need to move \$75,000 to Reserve Funds

Motion by Tom Martell, second by Dan Richards to put \$25,000 in the Repair Reserve Fund, and \$50,000 in Acquisition Reserve Fund. Motion was unanimously approved 5-0.

- What do you want to do with the Fund Balance of \$87,339.85?

Motion by Tom Martell, second by Dan Richards to leave the fund balance in the savings account. \$30,000 has been reserved for the new Chief Vehicle that is being ordered and approved at prior meeting. Motion was unanimously approved 5-0.

- Key Fob Question – Did we give one to Garrison (Chris Pawlowski), gave keyfob to Rich for Garrison.
- Long Island Chief's Show this weekend

Motion by John DelBene, second by Sal Tagliamonte to send up to 10 members @ \$13.50 each to attend. Motion was unanimously approved 5-0.

- Questions on Plaques – Sharon is working on the letter to go with all the plates to Dinn Brothers for engraving.
 - Unknown person for the Lee Fielding Award in 1999. Michele Mocilenko named as a possibility. Need to confirm

EXECUTIVE SESSION: NONE NEEDED

ADJOURNMENT: Motion by John DelBene, second by TomMartell to adjourn at 9:16 pm. Motion was unanimously approved 5-0.

Respectfully Submitted, Sharon Herb, Secretary/Treasurer